

MEETING MINUTES
DAVIDSON CHARTER ACADEMY, INC.
REGULAR MEETING – April 17, 2018 – 6:00 PM
441 BECKS CHURCH RD, LEXINGTON, NC 27292

Present: Erin Steenwyk, Christine England, Brad Worthen, Jed Orman, Kristin Briggs

Absent: N/A

Others Present: Cam Downing, Head of School

Call to Order: Meeting was called to order by Board Chair, Erin Steenwyk, at 6:05 PM.

Agenda: Christine England motioned to adopt the agenda as presented. The motion was seconded by Jed Orman and passed unanimously.

Minutes: Jed Orman motioned to approve the March Minutes. The motion was seconded by Brad Worthen and passed unanimously.

Recognition of Guests: Gary Smith, Mary Smith and Judy Sparks with Lazy Lyon

New Business:

Head of School presented two furniture quotes to the board. The first quote was the highest at \$96M and did not include teacher's desk or any administration furniture. The second quote that was for the same amount of furniture as the first and came in at \$54M. She reported that she could add teacher's desks and admin furniture to the second quote for a total of \$84M. Her recommendation is to take the 2nd quote to include teacher/admin furniture for \$84M. Jed Orman made a motion to accept the recommendation. Kristin Briggs seconded the motion and it passed unanimously.

Head of School requested approval of a PE teacher and a PE/Health/Character Ed teacher. Christine England made a motion to approval both teachers. The motion was seconded by Jed Orman and passed unanimously. Head of School has also found a TA she would like to hire if the budget allows.

Board Chair made a motion to offer a bonus to Cam Downing, Head of School, based on hitting set targets during the construction/RTO process. After discussion on the specifics, the board was in favor of the bonus, however, Cam responded that she would not accept a bonus at this time. The board discussed a deferred bonus and tabled the discussion until a future date.

Kristin Briggs discussed some fundraising options and presented some grants that she would be looking into.

Jed Orman presented Roland Trout as a potential new board member. He has a law degree and is in the paper sales industry. He will be invited to a meeting in May to meet the board.

Ryan Davis has shown interest in researching how DCA could develop an athletic booster club where the students can play competitive sports in the community. The Board has given him permission to continue this research on behalf of the school and asked him to communicate with the board when he has completed his research.

Treasurer's Report: Jed Orman presented a financial report. There was one deposit since the last board meeting of \$1,000.00. It was a donation made to the school. Expenses for the month totaled \$25.00. Current balance is \$55,285.48. Christine England made a motion to approve the Treasurer's Report. The motion was seconded by Erin Steenwyk and passed unanimously. Jed also reported that he has met with several insurance and benefits companies. He will present to the board options at the May Board meeting to be voted on. He will also present options for Auditor at the May Board meeting.

Chairman's Report: The construction permit is being held up at the Department of Insurance. We are going to reach out to local and state officials to see if they can get movement in the process. Due to this delay, the Board has started to put more emphasis on its contingency plans for opening.

Head of School Report: Cam reported that DCA has 310 confirmed students enrolled.

She met/worked with Lands End and Lazy Lyon to finalize uniforms options for students.

Transportation quote came in much higher than anticipated. Cam has spent a significant amount of time researching the purchase/leasing of buses, etc. and will continue to pursue this until a reasonable alternative is located.

Cam continues to interview teaching candidates and has expressed how pleased she is with the caliber of applicants that are applying.

See attached head of School Report for additional details.

Upcoming Meetings:

May 12, 2018 – Board Retreat

May 15, 2018, 5:30 PM – Monthly Board Meeting